

Government of Pakistan
Office of the AIG (General), Islamabad Police
Tender Notice # 05, FINANCIAL YEARS 2022-23 & 2023-24
PRE-QUALIFICATION OF FIRMS / VENDORS FOR STITCHING OF UNIFORMS

Islamabad Police intends to pre-qualify firms / vendors for stitching of uniform during financial years 2022-23 & 2023-24. Interested bidders having valid NTN / STRN may download tender documents from PPRA & Islamabad Police Websites. Sealed tenders on firm's letter head will be received by hand only till 11:00am on **31st August 2022 (Wednesday)** in General Branch, Police Lines Headquarters, Islamabad and will be opened the same day at 11:30am. This tender notice may also be seen on PPRA & Islamabad Police websites.

**Assistant Inspector General of Police,
General, Islamabad.**

(Secretary – Purchase Committee)

Contact for further information: 9258371 (Ext: 124)



ISLAMABAD CAPITAL TERRITORY POLICE.

**Pre-Qualification of
Firms/Vendors for Stitching of Uniform
(For the Financial Years 2022-23 & 2023-24)**

Tender Document No.	05 (2022-23 & 2023-24)
Tender Document for	Pre-Qualification of Firms/Vendors for Stitching of Uniform
Tender Advertisement Date	Daily Ausaf Urdu (13th Aug, 2022) Daily Express Tribune English (14th Aug, 2022)
Last date of submission	Wednesday 31st August, 2022
Issued free of Cost to	

APPLICATION / PROPOSAL FOR PREQUALIFICATION

**GENERAL INFORMATION AND PERFORMA FOR
FIRMS / VENDORS PREQUALIFICATION**

1. INTRODUCTION

Islamabad Police intends to introduce the process of Pre-Qualification of firms / vendors for Stitching of Uniform (Blue, ITP, ATS) to stream line the procurement procedures.

All reputable and well established firms / vendors for stitching of uniform are invited to apply for the Pre-qualification by submitting the Pre-Qualification proposal Performa.

Islamabad Police will process all the procurements in accordance with the policy defined and specified under PPRA Rules by the Government of Pakistan.

2. DOCUMENTS REQUIREMENT

Selection for prequalification will be based on information provided in these documents and information Performa.

- a. Sales Tax Registration Certificate.
- b. NTN Certificate.
- c. Affidavit for being not black listed ever.
- d. Details of employees of the firm (Permanent, Temporary, Technical and Non-Technical).
- e. Previous detail of works with documentary proof.
- f. Certificate of acceptance of terms & conditions.

3. PREQUALIFICATION PERFORMA

Name of the Firm	
Address (Telephone, Fax & E-mail)	
Year of Establishment	
Sales Tax Registration No. (attached documentary evidence)	
Income Tax No. (attached documentary evidence)	
Banker's Name & Contact Details	
Whether the Pay Order as Security Deposit amounting to Rs.100,000/- payable at SSP/LOGISTICS, ISLAMBAD is attached	Yes __ NO __ If yes please give No. & Date
Annual turnover supported by income tax return	
Assignments in Hand	
Clientage Attach as separate Annexure (if necessary)	

4. Other information (must be filled)

DETAIL REGARDING NATURE AND TYPE OF SERVICES / WORKS BEING CARRIED OUT BY THE FIRM / VENDORS

S.#	Description	Remarks (If any)
01		
02		
03		
04		
05		
06		
07		
08		
09		
10		
11		
12		
13		
14		
15		

**TERMS AND CONDITIONS FOR THE PRE-QUALIFICATIONS OF FIRMS / VENDORS FOR
STITCHING OF UNIFORMS**

1. The firm should be registered with Income Tax and Sales Tax Departments and on the Active Tax Payer's Lists of FBR. (Registration Numbers should be clearly mentioned and valid documentary evidence be attached.)
2. The firm should have proper workshop /setup at Rawalpindi/Islamabad.
3. The stitching unit must be manned with experienced tailors and must be equipped with the relevant machinery and equipment for stitching of uniform.
4. The firm / stitching unit should have capacity of stitching of at least 100 pairs of uniform per day.
5. A certificate shall be given by the bidder that he will be responsible for the free replacement of store if the same are found to be substandard.
6. The pre-qualified firms would be required to submit Security Deposit in the shape of CDR, Pay Order, Bank Draft for RS.100,000/- (Rupees One Hundred Thousand only) in favor of SSP(Logistics), Headquarters, in case of failure, the firm will be treated as non-prequalified. Cash/Cheque and less amount of security deposit will not be accepted.
7. Each prequalified stitching unit performance in terms of quality, delivery, after sales service, credit terms and other contractual obligations will be closely monitored and periodically reviewed during the contractual period.
8. The envelopes shall also bear the word "CONFIDENTIAL" and following identifications Pre-Qualification of Firms / Vendors for Stitching of Uniform for Financial Year 2022-23 & 2023-24.
9. The proposals should not have any over-writing or cutting. The application(s) with any of the aforementioned defects may not be considered.
10. Prequalification Bids must be submitted in sealed envelope.
11. Prequalification Bids will be opened in the presence of bidders/bidders' representative who choose to attend. Financial bids shall be sealed for opening after completion of pre-qualification process.

12. Firms are required to submit samples according to the required specifications of ICT Police. Non-provision of samples at the time of bid opening will result in rejection of bid. Specifications are attached.
13. Conditional, incomplete, unsigned and bid filled with lead pencil / pen, will not be accepted at all. Only computer typed / printed bids are acceptable.
14. Usage of correction fluid & corrections are strictly prohibited. In case of any such discrepancies in financial bid, the same will be unconditionally rejected.
15. Any bid without bid security or less bid security than required will be unconditionally rejected.

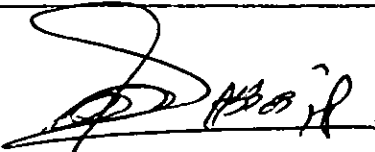
The prequalification process will be completed in two phases to ensure credibility, transparency and procurement of quality goods. The first phase would be for technical evaluation / pre-qualification wherein profile of the company and specification of the goods would be examined. It would help for selection of technically qualified / pre-qualified firms, suppliers, manufacturers and in the second phase, the financial bids of pre-qualified firms will be called for stitching of specific uniform cloth in front of all pre-qualified bidders. Firms may provide sample of goods at the time of opening of technical bids.

16. Interested eligible bidders may download bidding documents containing terms and conditions, from the websites of PPRA (www.ppra.org.pk) & ICT Police (www.islamabadpolice.gov.pk).
17. Interested bidders are required to submit sealed bids by hand, on **the date and time mentioned in the tender notice** in General Branch, office of the SSP Logistics, Police Lines, H-11, Islamabad. The bids received till the stipulated date/time will be opened on the same day at **the prescribed time in the presence of the bidders/their authorized representatives** who choose to attend.


**Senior Superintendent of Police
Logistics, Islamabad**


SPECIFICATION OF MASTER PATTERN UNIFORM BLUE AND GREY (FEMALE)

COMPONENTS	Specification
SHIRT (SINGLE STITCH AND FULL OVERLOCKED)	
Collar	2 ½"
Shoulder attached Flap (width)	2 ½"
Front Patti (Containing 6 buttons)	1 ½"
Pocket Size	4 ¼ x 5 ½"
Pocket Flap	2 ½"
Cuff Round	2 x 9 ½"
Cuff	01 + 01 Nos
Pocket	01 + 01 Nos
Buckram	Urooj/DVAT or Equivalent quality
Button Quality	Superior quality
Thread	AsliPari or Equivalent quality
TROUSER (TROPICAL TYPE & OVERLOCKED)	
Belt Loopies (03 Nos)	4 x 1 ½"
Paincha	16"
Paincha fold	2 ½"
Front Plate	2 x 2"
Pocket (front)	02 Nos
Hook + Button (Waist)	01 + 01 Nos
Belt (width)	02"
Zip	YKK, or Equivalent quality
Button Quality	Superior quality
Thread	AsliPari or Equivalent quality
Note	<ol style="list-style-type: none"> 1. The distance of the 1st Collar Button of Shirt to 2nd Button is 2 ½ and others 3 ¼ (For Female) 2. As per approved sample. 3. The firm should have its complete cutting & stitching unit with having sufficient advanced machinery/equipment. 4. The firm should have capacity for preparation of 100 pairs of uniform per day.


 Incharge Uniform Store
 Police Lines Hqrs, Islamabad.
 (Member)


 Deputy Superintendent of Police,
 Police Lines Hqrs, Islamabad.
 (Member)

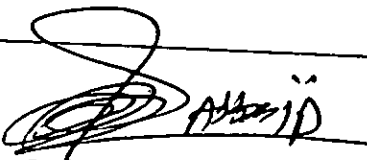

 Superintendent of Police,
 Police Lines Hqrs, Islamabad.
 (Member)

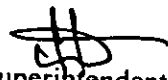

 Senior Superintendent of Police,
 Police Lines Hqrs, Islamabad.
 (Chairman)


SPECIFICATION OF MASTER PATTERN UNIFORM ~~Blue & Grey~~ GREY (MALE)


COMPONENTS	Specification
SHIRT (SINGLE STICH AND FULL OVERLOCKED)	
Collar	
Shoulder Flap	3"
Front Patti (Containing 6 buttons)	2 1/2"
Pocket Size	1 1/2"
Pocket Flap	5 x 5 1/2"
Cuff Round	2 1/2"
Cuff	2 1/2 x 10"
Pocket	01 + 01 Nos
Buckram	01 + 01 Nos
Button Quality	Urooj/DVAT or Equivalent quality
Thread	Superior quality
AsliPari or Equivalent quality	AsliPari or Equivalent quality
Pocket (Back)	
Pocket Lope (Back)	5 1/2" x 6 1/2"
Belt Loopies (03 Nos)	4 x 1 1/2"
Paincha	4 x 1 1/2"
Paincha fold	16"/18"
Front Plate	2 1/2"
Pocket (front)	2 x 2
Hook + Button (Waist)	02 Nos
Belt (width)	01 + 01 Nos
Zip	02"
Button Quality	YKK, or Equivalent quality
Thread	Superior quality
	Asli Pari Marka or Equivalent quality
Note	<ol style="list-style-type: none"> The distance of the 1st Collar Button of Shirt and Button is 3" and others are 4" (For Male) As per approved sample. The firm should have its complete cutting & stitching unit with having sufficient advanced machinery/equipment. The firm should have capacity for preparation of 100 pairs of uniform per day.

(PENT)


 Incharge Uniform Store
 Police Lines Hqrs, Islamabad.
 (Member)


 Deputy Superintendent of Police,
 Police Lines Hqrs, Islamabad.
 (Member)

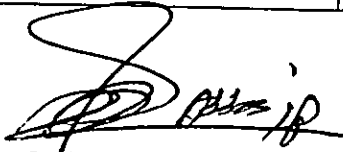

 Superintendent of Police,
 Police Lines Hqrs, Islamabad.
 (Member)

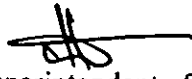

 Senior Superintendent of Police,
 Police Lines Hqrs, Islamabad.
 (Chairman)


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SPECIFICATION OF MASTER PATTERN ATS UNIFORM ICT POLICE (FEMALE)

COMPONENTS	Specification
SHIRT(SINGLE STICH AND FULL OVERLOCKED)	
Collar	2 ½"
Shoulder attached Flap(width)	2 1/2 "
Cuff (Round)	2 x 9 ½"
Pocket Size	5x 4 ½"
Pocket Flap (Back) with Welcro	2 ½"
Front Patti (Containing 6 buttons)	1 1/2"
Cuff	1 + 1
Pocket	1 + 1
Buckram	German Best Quality
Button Quality	Superior quality
Thread	AsliPari or Equivalent quality
TROUSER Pocket (TROPICAL TYPE OVERLOCKED)	
Pocket (Back)	5½x4½"
Pocket Flap (Back) with Welcro	2 ½"
Pocket Front Knee	7½x 6½"
Front Plate	2 x 2
Pocket (Side)	02 Nos
Belt (width)	02"
Hook + Button (Waist)	01 + 01 Nos
Belt Loopies (03 Nos)	4 + 1/1/2
Paincha	16"
Paincha fold with Black Doori	1"
Trouser Zip	YKK, or Equivalent quality
Button Quality	Superior quality
Thread	AsliPari or Equivalent quality
Note	<ol style="list-style-type: none"> 1. The distance of the 1st Collar Button of Shirt to 2nd Button is 2 ½ and others 3 ½ (For Female) 2. As per approved sample. 3. The firm should have its complete cutting & stitching unit with having sufficient advanced machinery/equipment. 4. The firm should have capacity for preparation of 100 pairs of uniform per day.


Incharge Uniform Store
Police Lines Hqrs, Islamabad.
(Member)



Deputy Superintendent of Police,
Police Lines Hqrs, Islamabad.
(Member)



Superintendent of Police,
Police Lines Hqrs, Islamabad.
(Member)



Senior Superintendent of Police,
Police Lines Hqrs, Islamabad.
(Chairman)


SPECIFICATION OF MASTER PATTERN ATS UNIFORM ICT POLICE (MALE)

COMPONENTS	Specification
SHIRT (SINGLE STICH AND FULL OVERLOCKED)	
Collar	3"
Shoulder Flap	2 ½"
Front Patti (Containing 6 buttons)	1 ½"
Pocket Size	5 x 5 ½"
Pocket Flap	2 ½"
Cuff	2 ½ x 10"
Cuff	01 + 01 Nos
Pocket	01 + 01 Nos
Buckram	Urooj/DVAT or Equivalent quality
Button Quality	Superior quality
Thread	AsliPari or Equivalent quality
TROUSER 06 pocket (Tropical Type & Overlocked)	
Pocket (Back)	6x5"
Pocket Flap (Back) with Welcro	2 ½"
Pocket Front Knee	8x7"
Pocket Flap (Back) with Welcro	2 ½"
Belt Loopies (03 Nos)	4 x 1 ½"
Paincha	16"/18"
Paincha fold with Black Doori	1"
Front Plate	2 x 2
Pocket (side)	02 Nos
Hook + Button (Waist)	01 + 01 Nos
Belt (width)	02"
Trouser Zip	YKK, or Equivalent quality
Button Quality	Superior quality
Thread	AsliPari or Equivalent quality
Note	<ol style="list-style-type: none"> 1. The distance of the 1st Collar Button of Shirt and Button is 3" and others are 4" (For Male) 2. As per approved sample. 3. The firm should have its complete cutting & stitching unit with having sufficient advanced machinery/equipment. 4. The firm should have capacity for preparation of 100 pairs of uniform per day.


 Incharge Uniform Store
 Police Lines Hqrs, Islamabad.
 (Member)


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 (Member)


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